File No. 218.
1891.

Collection No. F-1

Mysore Residency

Pros. Serial Nos. 1 — 31

Subject.

Employment of a record indexer temporarily in the Municipal Office

Previous References.

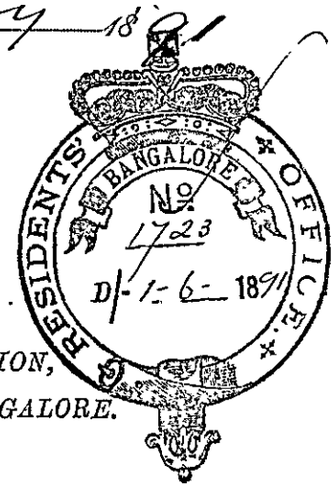
Later References.

MGIPC—PP—465 DGFMis.—(3733)—20-11-25—35,000.

No. 181. + 2 Encs

CIVIL AND MILITARY STATION
BANGALORE,

Municipal Office, 29 May 1891



From

THE PRESIDENT,
MUNICIPAL COMMISSION,
CIVIL & MILITARY STATION,
BANGALORE.

The Court are the best judges as to what their office requires. A good undercurrent would save posterity a lot of trouble! Sir, the "Board" proposal may be considered?

[illegible] 2. VI. 91

To

The Assistant to the Resident in Mysore,
BANGALORE.

I have the honor to forward an extract from the proceedings of the Municipal Commissioners dated 28 May 1891, para 12, together with the Memo by the Vice President therein referred to, and to request that you will be so good as to obtain the Resident's sanction to the employment of an Indexing Clerk, temporarily, for a period

period of six months, on
a salary of Rs 35 per month,
and to the cost being met
from the budget allotment
of Rs 3400 under head
"Reserve in the Budget for
the year 1891-92.

I have the honor to be,
Sir
Your most obedient servant

[signature]

President.

WD

Abstract of Proceedings
of the Municipal Commissioners
dated 28 May 1891

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12. Read - Proposition by the
Vice President, recommending
the entertainment of an additional
Clerk for record work
in the Municipal Office

Resolved - That an Indexing
Clerk be entertained for work
in connection with the records of
the Municipal Office, for a period
of six months; on a salary of
Rs 35 per mensem, after which
a report will be called for as
to his permanent retention, or
otherwise.

Carried nem con.

Copy

[signature]

President.

WD

Extract from Secretary's Notes
dated 23rd April 1891.

The services of an extra clerk are much needed in the Head Office especially in connection with the Records, the present clerk has as much work as he can get through, and I find that all the Miscellaneous documents received since 1862 are un-indexed, the only index kept being that of the large files received since 1881.

With the President's sanction I will start an index to the Miscellaneous papers received since 1st January, and I submit that it ought to be carried back for say ten years, but this I fear cannot be done with the present staff of two clerks.

An index to the Proceedings of the Monthly Boards for 1889-90 and 1890-91 is also required

Jno W. Dixon Captain
23. 4. 91

Copy

Thompson
President.

WD

RESIDENT'S OFFICE.

Serial No.

[DRAFT.]—For approval.

No. 1693
218·91.

To

Dated 4—6—1891.

The President.
Municipal Comm:
C. Mn. Cm

Sir.

I reply to your letter No.
1819. the 29: ult 1891. I am
directed to convey sanction
to the employment of an
indenting Clerk for the
Municipal Office, for a
period of six months, and
on a Salary of Rs. 35. from
the Cost being met as
proposed by the Commr.

2. The Resd will be
glad to receive a report
at the end of that period

Ret
Secretary.
Report to Commr
with thanks if he approves

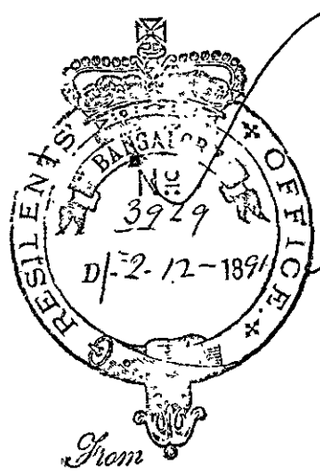
Showing OLA Leo Lewis

down

Love el.

Anita Roth

HL 2. VI. 91



No. 73142 En 3

CIVIL AND MILITARY STATION,
BANGALORE.

Municipal Office, 1 December 1891.

From

THE PRESIDENT,
MUNICIPAL COMMISSION,
CIVIL & MILITARY STATION,
BANGALORE.

In the circumstances represented, the Comm^rs suggest that the proposal may be sanctioned

Draft subm^d for approval.

H.
4-12-91

To

The Assistant to the Resident in Mysore,
BANGALORE.

Sir,

I have the honor to forward a copy of Proposition by the Vice President together with Copy of a Resolution of the Commissioners No 11, passed at their meeting on the 28 ultimo, sanctioning the Continuance of the services of an Indexing Clerk for a further period of 6 months, for the arrangement and Indexing of Records, and to request

You

you will be good enough to
obtain the Residents sanction
to the same,

2. The sanction, accorded
in your letter No: 1693/218.91 dated
4th June 1891, to the appointment
for a period of 6 months, will
expire on the 11th December 1891. D.V

I have the honor to be
Sir
Your most obedient servant

[signature]

Assistant Resident

Abstract of proceedings of the Town Commissioners for the Ormskirk District of 28th November 1891

× ×

11. Read — Proposition by the Vice President recommending that the services of the temporary Indexing Clerk, in the Head office may be continued for a further period of 6 months.

Resolution - Sanctioned.

Copy

[signature]

President

CIVIL AND MILITARY STATION, BANGALORE.
MUNICIPAL OFFICE.

Date, 5th November 1891

[NOTE.—Commissioners are requested to be concise and to submit propositions on different subjects separately. Copies of this form may be obtained on application at the Office.]

Memorandum of proposition to be laid before the Municipal Commissioners of the Civil and Military Station of Bangalore:—

NAME OF PROPOSER.

Captain H. Dixon,
Vice President.

THE PROPOSITION.

That the services of the Clerk, at present temporarily employed in Indexing the records of the Municipal Office, be continued for a further period of 6 months, or for such less period, as he may be required, or his present salary of Rs 35 per mensem.

Statement of objects and reasons.

Every document received since the Municipality was first established in 1862 — (29 years) is still in the record room of the Municipal Office.

As

(*Statement of objects and reasons continued.*)

As a preliminary to the
ordering of documents of
importance, the Clerk has
been employed in sorting
out those which through
lapse of time, have become
useless. He is still employed
on this duty; and I beg to
recommend that his services
be continued for another
six months, or for such
shorter period, as may
be required

I &c &c &c

Copy

Thomapolis

Premier

WD

RESIDENT'S OFFICE.

Serial No. 4

[DRAFT.]—For approval.

Dated 8 – 12 —— 189 1.

No. 3727 / 218·91

To. The President, Municipal Commissioners
& Station Magistrate
Sir,

1.3 In reply to your letter N. 731 dated the 1st December 1891, I am directed in the circumstances therein explained, to convey sanction to the retention for a further period, not exceeding six months of the indexing clerk entertained in the Municipal ~~Office~~ Office under this Office letter N. 1693–218·91 of the 4th June 1891

1.2

I have, &c.

First Asst Resident

dtd. 4-12-91 J.P.